NAFFERTON PARISH COUNCIL

Nafferton Recreation Club, Eastlands, Nafferton YO25 4LA

www.nafferton.net

Clerk@naffertonpc.org.uk

MINUTES

ORDINARY MEETING

TUESDAY 14TH JULY 2026

CHAIR: Oliver Wild

COUNCILLORS: Chris Melhuish, Mike Battams, Margaret Buckton, Sue Tait, Alex Sheldon, Steve Sharp and Nigel Sawyer.

WARD MEMBERS: Councillors Bibb and Howard.

Members of Public: Three members of public were present.

1. **NOTICE OF MEETING** – It was confirmed that notice had been given in accordance with: Schedule 12, Paragraph 10 of the Local Government Act 1972.

2. **APOLOGIES** – Apologies for absence were received and accepted from Phil Sharpe, Pete Ryall and Simon Wildridge. Yvonne Tagg was not present at the meeting.

3. **DECLARATION OF INTEREST –** All Councillors declared a non-pecuniary interest in the Recreation Club.

OPEN FORUM

a. No issues were raised during the public forum.
b. N/A

4. **APPROVAL OF MINUTES –** To receive and sign the minutes of the Parish Council Meeting held on Tuesday 9th June 2026 as a true and correct record with the additional actions for Councillor Wild to speak with Leo Hammond regarding traffic issues.

Proposed: Sawyer
Seconded: Battams
Agreed: all

5. **MATTERS ARISING**

a. School parking issues – it was noted that the signs designed by Naffeton pupils would be erected during the school holidays. Double yellow lines have also been requested on the corner of Westgate/Station Road.
b. Additional defibrillator locations - it was noted an additional defibrillator would be placed by the Spar at the garage. A meeting will be held with Northern Rail on 21st July (clerk and Councillor Melhuish to attend) to discuss equipment at the station.
c. unknown tommies – it was agreed that permission would be sought to site the silhouettes at a cost of £350 for the pair. Councillor Sawyer to contact the church to ask advice regarding the process.
d. speeding concerns / road safety
    i. Station Road corner (mirror) - request submitted to ERYC
    ii. Humberside Police SID request – Clerk to ask Councillor Sharp for contact details to make the request.

6. POLICIES & PROCEDURES

a. The adoption of the updated Standing Orders was agreed – July 2026

Proposed: Sheldon
Seconded: Tait
Agreed: all

b. The adoption of the updated Code of Conduct was agreed – July 2026

Proposed: Sawyer
Seconded: Battams
Agreed: all

7. FINANCE

a. It was agreed that an application will be made for a debit card to be used by the Parish Clerk with a maximum spend limit of £500 in line with the financial regulations.

Proposed: Sawyer
Seconded: Sheldon
Agreed: all

b. The pre-approved / automatic bank payments were noted (last 30 days):

S Taylor	Clerks Salary	redacted	Bank Transfer
Barclays	Bank Charges	£8.50	Direct Debit
NEST	Pension	redacted	Direct Debit

c. The schedule of accounts for payment was approved:

Gallagher	Annual Insurance	£5574.97	Bank Transfer
Playsafety	Playground Inspection	£102.00	Bank Transfer

Chris Foreman	Removal of garden waste and manure delivery	£240.00	Bank Transfer

Proposed: Sheldon
Seconded: Battams
Agreed: all

d. To note income received (last 30 days):

-	-	£0	N/A

The balance of accounts was noted:

09/07/2026
Current: £7016.41
Reserves: £91380.53

8. **CORRESPONDENCE RECEIVED –** To receive any correspondence not relating to the agenda.
    a. ERYC – Register of Interests update request. It was noted that all Councillors should check their information and update if necessary.
    b. ERYC – notification of permission to co-opt to the Councillor vacancy. It was agreed that the vacancy will be advertised and applications discussed at the September 2026 meeting.
    c. ERNLLCA – 29th September 2026, annual conference/clerk training day (£50). It was agreed that Nafferton Parish Council would fund 50% of the cost as the clerk works for an additional Parish.

9. PLANNING APPLICATIONS

a. To receive an update regarding the intention of Avant Homes to submit a planning application to build on Markman Lane. Consider actions if required – no further updates.
b. To note the call for sites in relation to the Local Plan and discuss the information circulated by Ward Councillor – Jonathan Owen – noted.
c. To consider applications for Planning Permission upon which the Parish Council has been consulted:

PROPOSAL	LOCATION	COMMENTS
NAFFERTON CONSERVATION AREA - Crown lift 2 no. Maple trees (T1 & T3) and 1 no. Cherry tree (T2 & T5) by 3 metres and crown reduce by 30% as illustrated; Crown lift 1 no. Cedar tree (T4)	Planning Consultation for 26/01716/TCA Old Orchard Barn Rectory Close Nafferton East Riding Of	AS/SS to visit and submit comment to clerk.

by 2 metres; Fell 1 no. Apple tree (T6) due to dieback in the crown overall poor health; Fell 1 no. Sycamore tree (T7) due to interference with phone lines and buildings; Crown lift 1 no. Silver Birch tree (T8) by 3 metres	Yorkshire YO25 4JA	
NAFFERTON CONSERVATION AREA - Crown reduce 4 no. Silver Birch trees (T1, T3, T5 & T9) by 4 metres; Fell 1 no. Pine tree (T4) and 3 no. Cherry trees (T7, T10 & T13); Crown reduce 1 no. Cherry tree (T12) by 3 metres	Cherry Tree Cottage 31 Westgate Nafferton East Riding Of Yorkshire YO25 4LJ Ref. No: 26/01643/TCA	AS/SS to visit and submit comment to clerk.
NAFFERTON CONSERVATION AREA - Remove 9 no. Conifer trees (T1-T9) and 1 no. Pussy Willow tree (T10) as they are having a significant negative effect on the foundation design of the owner's new extension and are taking up a lot of useable space which the owner wants to use to improve the garden	Willow Water 20 Coppergate Nafferton East Riding Of Yorkshire YO25 4LL Ref. No: 26/01636/TCA	No objections

d. To receive an update on previous applications consulted on:

PROPOSAL	LOCATION	DECISION
Change of use of land and erection of a dwelling for single showmens family quarters	Showmens Storage Land New Road Nafferton East Riding Of Yorkshire YO25 4JP Ref. No: 25/02601/PL	Refused
Construction of an all-weather riding arena and erection of fence for private use Ref. No: 26/00849/PLF	Nether Nau 17A Nethergate Nafferton East Riding Of Yorkshire YO25 4LP	Approved

10. REPORTS FROM COMMITTEES & REPRESENTATIVES - To receive a report and approve/record any action needed for the following:

a. **NAFFERTON VILLAGE HALL -** No meeting – it was noted that the village show went extremely well.
b. **FEOFFEES -** It was noted that the annual student bursary has been awarded. A donation has also been made to the WI pensioners tea.
c. **UPDATES FROM OTHER COMMUNITY GROUPS -** None.

11. **PARISH COUNCIL FACILITIES –** To receive a report and approve/record any action needed for the following:
    a. **PLAYGROUND -** It was noted that the clerk had applied for a grant for the replacement of the roundabout. 3 playground providers have also been contacted for designs. Following the receipt of these there will be a public consultation. It was noted that the new fence post has moved – clerk to contact the original contractor and request repair.
    b. **ALLOTMENTS -** It was agreed that Councillor Sawyer and the clerk would meet with the allotment holders.
12. **MAINTENANCE OF THE VILLAGE –** To discuss any maintenance issues in the Village.
    a. It was agreed that Councillors Battams and Melhuish would repair the Sheep Dip bench with hard wood.
    b. It was noted that the Parish Council have received positive feedback regarding the placement of the bus shelter bench.

13. **ITEMS FOR THE NEXT AGENDA**
    a. Christmas
    b. Remembrance Sunday

14. **TO CONFIRM THE DATE OF THE NEXT MEETING –** Ordinary Council meeting: Tuesday 8th September 2026. Please note there will be no Parish Council meeting in August.

Future meeting dates: 13th October 2026, 10th November 2026, 8th December 2026.

15. **EXCLUSION OF PRESS AND PUBLIC –** It was resolved that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item due to the confidential nature of the business.

Proposed: Battams
Seconded: Sheldon
Agreed: all

    a. General Maintenance Operative – it was agreed that the Parish Council supported the decision of the staffing committee and the preferred candidate would be appointed.

Proposed: Sawyer
Seconded: Battams
Agreed: all

The meeting closed at 20:32